



Museum Educator – Bilingual SP/ENG

The Museum of the City of New York fosters understanding of the distinctive nature of urban life in the world's most influential metropolis. It engages visitors by celebrating, documenting, and interpreting the city's past, present, and future.

The Bilingual Museum Educator is an essential member of the Education team that will be responsible for providing interactive experiences for K-12 audiences in Spanish and English. Educators fulfill the Museum's Education and Engagement mission and contribute to the future of the city by engaging learners in examining the city's past so that they may understand the present and envision their role in shaping the future. Alongside the Museum's Education department, Educators will demonstrate a commitment to diversity, equity, and inclusion, and a passion for advancing equity and addressing structural racism within nonprofit organizations. Educators will lead field trips and student experiences in the Museum of the City of New York's innovative gallery spaces, through virtual teaching. Additionally, educators participate in additional projects, including professional learning workshops for teachers, family and community events, and social impact programming at offsite locations around the city or in schools. This is a part-time, regular position that reports directly to Manager of Student Learning and Experience.

Roles and Responsibilities:

- Teach high-quality, engaging, and interactive field trips and programs for K-12 audiences in Spanish and English
- Participate in and contribute to training and discussions around to group engagement, which may involve content, pedagogy, and best practices for distinct populations
- Incorporate new skills and learning into their teaching and participate in reflective teaching practices
- Ensure programs and content are in alignment with the Culturally Responsive-Sustaining Education (CRSE) framework, ensuring that the Museum provides and supports educators in providing student-centered learning environments that affirm racial, linguistic, and cultural identities; prepare students for rigor and independent learning; develop students' abilities to connect across lines of difference; elevate historically marginalized voices; and empower students as agents of social change
- Create spaces for shared meaning-making, exploration, and the exchange of ideas
- Handle day-of program logistics, including setting up before and cleaning up after group visits and ensuring program participants complete check-in and evaluations
- Support Education colleagues in developing and delivering educational programs and initiatives, including events for teachers, family and community members, teens, youth, and adults and educational media and curriculum projects
- Perform other duties as needed

A successful candidate will have:

- Fluency in Spanish language
- A commitment to diversity, equity, and inclusion and a passion for advancing equity and addressing structural racism within nonprofit organizations
- Previous teaching experience or experience working with K-12 audiences in a direct service capacity
- Interest in and enthusiasm for teaching NYC history
- Prior experience teaching in a museum setting or classroom is valued, but not required

- A growing ability to communicate complex historical concepts with audiences of all ages
- The desire to work in a collaborative, supportive environment
- The adaptability to work flexibly, including taking the lead on certain projects, working independently on others, and asking for guidance and assistance
- Excellent communication skills, both written and verbal, specifically with school children
- Experience and comfort using digital communication platforms (Zoom, Google Meet, etc.)

Physical Requirements & Work Environment

Must be able to remain in a stationary position 50% of the time and able to traverse through office and museum gallery environment. Requires the ability to operate standard office equipment including computers and keyboards for extended periods of time. Exerting up to 25 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Repetitive motion. Substantial movements (motions) of the wrists, hands, and/or fingers. The worker is required to have close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; extensive reading. Specific vision abilities required by the job include close vision, distance vision, color and peripheral vision, depth perception, and the ability to adjust focus. On occasion, the employee may be required to work outside events with weather conditions including heat and cold. Requires travel to offsite locations throughout the five boroughs, including schools.

Candidates must be available to work a fixed four-day week schedule, with occasional weekend or evening work required.

BENEFITS

This position is paid at \$25 per hour for up to 18 hours per week. We provide Vacation and Sick Leave on an accrual basis to all employees. Your employment relationship with the Museum qualifies you for free or discounted admission to other participating cultural institutions.

HOW TO APPLY

Please email your resume and cover letter to the Museum of the City of New York Attention: Human Resources Department to jobs@mcny.org. To be considered, please include **Museum Educator** within the subject line of your email.

Please note that all educators will be required to be fingerprinted through the New York City Department of Education. This cost is covered by the Museum.

The Museum of the City of New York is committed to fostering a collaborative and respectful work environment with a staff as diverse as New York City and the audiences who are curious about learning more about its history and engaging in contemporary urban issues. Our staff members are dedicated to working towards a common goal: creating the most dynamic and inspiring city museum in the world.

The Museum of the City of New York is an equal opportunity employer. As such, the museum provides equal employment opportunity for all employees and applicants without unlawful discrimination with respect to age, citizenship status, color, creed, disability, ethnicity, gender identification, marital status, military status or veteran, national origin, political association, political/personal convictions, predisposing genetic characteristics, race, religion, sex, sexual orientation, socio-economic status, geographic location, philosophies, or any other classification protected by federal, state or local laws, in all employment decisions, including but not limited to recruitment, hiring, training, compensation, promotion, demotion, transfer, lay-off, and termination, and all other terms and conditions of employment. All employment-related decisions are based solely on relevant criteria including training, experience, and suitability.