



*Museum of the City of New York*  
***Per Diem Educator Position***

The Museum of the City of New York celebrates and interprets the city, educating the public about its distinctive character, especially its heritage of diversity, opportunity, and perpetual transformation. The Museum is riding an exciting wave of success and is in the midst of a revitalization of its mission and operations, which centers on the renovation and expansion of its historic building, the advancement of the stewardship of its collections, and new and ambitious exhibitions, publications, and public and school programs. The Frederick A.O. Schwarz Education Center at the Museum serves over 45,000 children and adults each school year through field trips, afterschool programs, and professional learning.

The Museum seeks Per Diem Educators to join the Frederick A.O. Schwarz Education Center to provide interactive experiences for school children about New York City's past, present, and future that are interdisciplinary and bring together history, art, and STEM connections in science, technology, engineering, and math. The field trips use the Museum's exhibitions and classrooms to provide content-rich programs for a wide ranging audience, from kindergarten through high school. Educators will participate in trainings and teach in the Museum's *New York at Its Core* exhibition that presents the compelling story of New York's rise from a striving Dutch village to today's "Capital of the World," a preeminent global city now facing the future in a changing world.

There is some flexibility as to which days of the week candidates are available, but priority will be given to those who can work mornings from 9:30 a.m. to 12:30 p.m., and can be available more than two days a week.

**Responsibilities:**

- Implement the Field Trips by engaging students in discussion, inquiry, and hands-on activities for groups in grades K - 12
- Attend curator and educator-led trainings throughout the year
- Set up before and clean up after your group's visit
- Make sure the group's leader fills out the evaluation before leaving
- Work with full-time staff to re-order supplies and materials, address concerns about programs, and evaluate certain program aspects (as needed).

**Qualifications:**

- BA or BS in education, history, art history, or museum studies. M.A./M.S. preferred.
- Only individuals with previous teaching experience should apply. Prior experience teaching in a Museum setting is valued.
- Knowledge of New York City history
- Excellent communication skills and enthusiasm for working with school children
- Self-motivation
- Creativity and imagination
- Ability to work collaboratively and flexibly

Educators are paid \$60/program for direct work with children. Training rate will vary. Please note that all educators will be required to be fingerprinted through the Department of Education.

Please send resume with cover letter to the Museum of the City of New York, Attention: Human Resources Department, 1220 Fifth Avenue, New York, New York 10029 or email to [jobs@mcny.org](mailto:jobs@mcny.org). To be considered, please include *Per Diem Educator* within the subject line of your email. Interviews will take place in June and July for candidates interested in teaching in the fall 2018.

The Museum of the City of New York is committed to fostering a collaborative and respectful work environment with a staff as diverse as New York City and the audiences who are curious about learning more about its history and engaging in contemporary urban issues. Our staff members are dedicated to working towards a common goal: creating the most dynamic and inspiring city museum in the world.

The Museum of the City of New York is an equal opportunity employer. We encourage applications from all individuals regardless of age, gender identification, race, ethnicity, marital status, disability, religion, or sexual orientation, and evaluate all candidates based on merit.